

By completing this form, you are confirming that your child has an additional support need, for example, a motor or sensory impairment, specific language impairment, autistic spectrum disorder or has learning difficulties. This is an application for membership and the Trustees have the right to reject any application.

PARENTS/CARERS NAME(s)			
First Name	Surname	Relationship to Child	
CONTACT INFORMATION			
Address:		Post Code:	
Telephone:	Mobile	Email Address:	
EMERGENCY CONTACT (if different from those noted above)			
First Name	Surname	Contact Number	Relationship to Child
ASN CHILD DETAILS			
First Name:	Surname:	Date of Birth:	Gender Identity
Diagnosis:			
Nursery/School:			
What activities does your child enjoy?			
Does your child have any fears?			
Any other information you think is necessary for your child's needs to be met for their enjoyment at PALS?			
Any Medical conditions we should be aware of:			
OTHER FAMILY MEMBERS, e.g. Siblings			
First Name:	Surname:	Date of Birth:	Relationship to Child

It is your responsibility to advise a Trustee of any changes to this information

PALS relies on funding and donations from organisations and the general public to fund activities and trips for children with special needs and their siblings. We need to take photographs and video film to help promote our work. Your images will help us continue to provide services for children with special needs. We use images in a range of materials to promote PALS as a whole and also to illustrate particular events. This includes (but is not limited to) advertisements and other publicity materials such as leaflets, brochures and posters, newspapers articles and our website.

Parents and Carers are required to complete a Photo and Video Authorisation Form at the time of membership to grant or deny authorisation for photographs being taken of the special need's child and their siblings. Consent continues with no time limit. However, the majority of images are used for about three years. They are then moved into the image archive for possible future use. Image consent can be changed or withdrawn at any time by notifying a PALS Trustee in writing. We cannot withdraw images already published. For children under 18 years old - a signature of the parent/legal guardian must be obtained.

Photographs for use by PALS will be taken by Parent Volunteers or anyone contracted to take photographs on their behalf. For those children who are NOT to be photographed, every endeavour will be made by the Parent Volunteers to exclude the child from the photograph. If on downloading the photographs, the child does appear in a photograph, then it will be immediately deleted. **Please note that PALS have no liability and cannot be responsible for photographs taken and distributed by the general public.** Parents/Carers of special needs children and their siblings who are not to appear in photographs, should be vigilant and remove them from potential situations.

PHOTO AND VIDEO AUTHORISATION

You have signed, you confirm you have read our Photo and Video Statement and grant permission for PALS to use photographs/ video film and that you will not receive or request any payment, royalty or other form of consideration for your images or participation.

I do / do not* give consent to the use of my child/children's photograph(s) being used for purposes described above.

*delete as appropriate

Signed By:

Print Name:

Date:

It is the intention of this disclaimer to enlist the co-operation of parents and other adults responsible for children, to ensure that activities run by PALS or under the auspices of PALS provides a safe and pleasant experience for all who use it. To that end, PALS has adopted the following policy:

- Trustees, volunteers or any other individual associated with the charity, including staff as may exist from time to time, are NOT responsible for the care or supervision of children at ANY time.
- Children should not be left alone or unattended at any event/activity run by PALS or undertaken under the auspices of PALS at any time.
- A parent or guardian must accompany their child/children at all times at any PALS event/activity.
- The parent or guardian is responsible for the behaviour and supervision of any child in their care while at any PALS run event/activity and, therefore, must be in the immediate vicinity of and in visual contact with the child during the duration of the event/activity.
- The parent or guardian is responsible for the actions and safety of their child/children under the age of 18.
- Failure of any patron, including children, to comply with the above may result in a monitoring period being enforced or membership withdrawn.

In the event of the charity trustees or volunteers becoming aware of any child under age 18 being left unattended at any PALS event, the parent/guardian will be contacted by the Trustees. If contact cannot be made, the Trustees may report the situation to the police and/or Social Services.

Signed By: _____

Print Name: _____

Date: _____

PALS (Play and Learning Support) requires consent to collect and store your personal information. PALS requires your personal data to:

- Share activity, event and fundraising information
- Share support materials
- Contact family/friends in case of an emergency
- Understand your child's needs to help and support the family

Your personal data is stored on an encrypted data storage device and it is also password protected. The paper copy is stored in a locked filing cabinet. Your information will never be shared with any other agency or person.

You do not have to give your consent for PALS to store your personal data to be a member of PALS and you can withdraw your consent at any time by communicating in writing to PALS Board of Trustees. If you have any questions regarding data protection, please contact Janine West (Trustee) by email to info@playandlearningsupport.co.uk.

I do / do not* give consent for PALS (Play and Learning Support) to hold my personal data.
*delete as appropriate

Signed By: _____

Print Name: _____

Date: _____

